

WILDWOOD WEST ROAD ASSOCIATION ANNUAL MEETING

June 28, 2017
5:30 pm
Zoch's house

Meeting called by: Mark Rockwell (Chair) at 5:10 pm

Attendees: Mark Rockwell, Keith Calkins, Danny Estin, Steve Zoch, Nan Spier

AGENDA ITEMS

Topic	Discussion Points
✓ Minutes of last two meetings	Steve moved to approve the March meeting minutes as written. Seconded. Approved. Danny moved to approve the April meeting minutes as written. Seconded. Approved.
✓ Website	Website needs to be updated. Nan and Mark will take this task offline.
✓ Treasurer's Report	Danny reported he has deposited a few checks, but he needs to get on the signatory for the accounts. He also recently received the treasurer's laptop with a new version of Quick Books installed. Currently, the Treasurer's report stands at the April balance of \$53,749.07 until the new checks are entered. One of the CDs had a maturity date of June 27, 2017 and the other CD was already renewed.
✓ Assessing the Road for maintenance	Before Steve can get bids on any work that needs to be done to the road, he asked Board members if they could assist him with the assessment. Mark, Keith and Steve will meet at Salyer's house to document required work. Steve will forward the notes to Nan and residents will be informed which contractor will do the work and when.
✓ Bank Signatures	Judy Park and William Croker will be removed as signatories. Mark Rockwell and Danny Estin will be added. Danny and Mark will proceed this week to get both the signatory cards and the CDs updated.
✓ Mail	Danny Estin has the key to the Association's mailbox and he will check the mail every two weeks.
✓ Reports to Residents	Per our Bylaws: ARTICLE XXVI REPORT TO MEMBERS This corporation shall issue annually a report to Members no later than forty-five (45) days after the start of the new fiscal year. The report shall contain a summary of the planned budget for the new fiscal year and all the following: • Estimated revenue and expenses for the new fiscal year. • A balance sheet for the previous fiscal year showing income, expenses and any major shift in financial position. • A statement concerning cash reserves for major road repair/overlay. • A statement if the Board anticipates any special assessments. • A statement concerning the general condition of the road and the estimated time of the next major repair or overlay, if known. Mark will submit the necessary documentation to all Members. Nan will mail the documentation to our two Members without email.
✓ New Business	Danny opened a discussion about our Defensible Space & Fire Safety. Several years ago, Salyers property was the defensible space that we could all go to if, in case, we could not safely get out of our own road because of fire. This is no longer the case!

	Please note that Keith Calkins' is the place to go. Danny suggested we have a community action plan and even perhaps a "fire drill" of some sort so we all know what to do in case a fire hits our road. The Board agreed. Keith offered to talk to the Fire Department so they can come and talk to our group. The more proactive we are with this issue, the better for the disappearing Insurance coverage many people are experiencing these days. If we can show due diligence, then this will help our road immensely!
✓ Next meeting	Wednesday, July 26, 2017, 5:30 pm, Zoch house

Meeting adjourned around 5:50 pm.

Submitted by,



Nan Spier, Secretary