

Wildwood West Association Board meeting 5/11/15

Chairman Bill Croker called the meeting to order at 6:41 PM.

Present: Bill Croker, Jim Burton, Judy Parks, Bonnie Calkins, Mark Rockwell

Guest: Karen Gifford

In the absence of past Chairman Jim Blankenhorn, Karen Gifford swore in the new officers.

Secretary's minutes from the March 2 Board meeting and April 11 general membership meeting were approved as read.

Treasurer's report dated April 30 was read by past treasurer Bill Croker, showing CD#1 balance \$16,246.48, CD#2 balance \$10,105.47, and checking balance \$4,594.54 for a total assets of \$30,946.49. (Copy of report attached to secretary's minutes.) Assessments are due by June 1. Yard sale receipts still to be deposited totalled \$1055.20.

TREASURER ITEMS:

1) Transfer of duties: Bill Croker and Judy Parks will set a time to transfer treasurer information.

2) Purchase of computer and software: The Association spends approximately \$190 for Quick Books Pro each time there is a new treasurer. There was a discussion regarding purchasing a computer for the treasurer in order to avoid this repeating expense.

M/S/C (Croker/Burton) authorizing up to \$700 to purchase a computer similar to a 13" surface computer and Quick Books Pro software for it.

3) Bank Signatures: Bill provided information regarding the bank signatures required on checks.

M/S/C (Croker/Calkins) to add these names to WWRA accounts at El Dorado Savings:

Mark Rockwell, Judy Parks, Bonnie Calkins. All other names currently on the accounts shall be removed except Bill Croker.

ROAD MAINTENANCE ITEMS:

1) Turnover of duties: Jim Burton will meet with Tony Prescott regarding the turnover of road maintenance duties.

2) Work Day: Projects that could be addressed during a work day would be new and loose reflectors, a hole in the shoulder in front of K.Calkins' house, and trees overhanging the Wildwood West Rd. street sign.

ANNUAL REPORT:

By forty-five days after the end of the fiscal year, an annual report must be presented to the WWRA

membership.

BYLAWS SUBCOMITTEE STATUS:

Bill reported that the committee is about one third through the bylaws. The plan is to send a draft out for membership comments; then send out a proposal for membership viewing; and then a vote by the membership at the annual meeting in 2016.

OTHER ITEMS: Bill Croker explained the difference between burdened and unburdened property owners. There was a discussion regarding the liability of Association and Board members on a private road.

REVIEW OF ACTION ITEMS:

Mark Rockwell will check with his homeowners and umbrella policies regarding liability of Association members and board members.

Jim Burton will check with Tony Prescott on road issues and scheduling a workday.

Bill will write a letter to El Dorado bank regarding signatures.

Judy and Bill will coordinate treasurer information.

Judy will research and possibly make the computer purchase.

Bill will organize the annual report.

Mark will review the requirements for a mutual benefit corporation.

NEXT MEETING DATE:

July 30, 2015 6:30 PM at Bill's house

Chairman Bill Croker adjourned the meeting at 8:20 P.M.

Respectfully submitted,

Bonnie Calkins, secretary