

## **WILDWOOD WEST ROAD ASSOCIATION CORPORATION BOARD MEETING MINUTES-FEBRUARY 23, 2013**

Meeting held at the Gifford residence and called order at 9:15 AM. The board members present: Danny Estin, Karen Gifford, Lori Herrera, Alain Lazard and Greg Parsons.

### **Officer Reports:**

**Secretary,** Lori Herrera read the meeting minutes from October 27, 2012.

**Motion:** Greg Parsons

Approve the minutes with corrections. (CD maturity dates were verified & changes noted).

Second: Danny Estin

All in favor as corrected with no exceptions. Motion Carried.

**Treasurer,** Alain Lazard confirmed the following bank balances:

Checking Account \$1,078.17

Certificates of Deposit \$16,106.06 & \$10,014.68 (mature June 2013 & May 2014)

Change of Officer signature updates were accomplished on Checking account, but will need to be accomplished on CD's once they mature.

Post Office authorization card still needs to be updated.

Outstanding annual dues:

One parcel unpaid for both 2011 & 2012

Four parcels unpaid for 2012

Demand letters were sent (certified), along with a copy of the WWRA Bylaws, to the affected property owners to recover this revenue. This attempt however, did not encourage property owners to submit their payment. After much discussion on how the board should proceed, with collections issues, all residents will note the following action deemed necessary:

**Motion:** Greg Parsons

In accordance with the WWRA Bylaws (Annual Road Assessments Article XVII) parcels are delinquent if not paid in full as of July 15<sup>th</sup> of each fiscal year AND now effective on all balances outstanding, as of the 2013-2014 fiscal year, they will be assessed an additional 25% late fee per annum.

Second: Karen Gifford

All in Favor with no exceptions. Motion carried.

**Motion:** Alain Lazard

A query will be sent out to all parcel holders whether or not they would prefer electronic billing for road dues. A negative or non-response will default automatically to regular paper billing and postal mail service.

Second: Greg Parsons

All in Favor with not exceptions. Motion carried.

**Vice Chair:** Danny Estin

Audit was not accomplished due to inactivity on account. Audit will be accomplished prior to next board meeting.

Yard Sale reminders will be sent out once confirmation of the date when Lake Wildwood North Gate will be holding "Trash and Treasures."

Requested date change for scheduled board meeting from July 20, to July 13, 2013. All board members agreed to the change and it will be reflected on the web page.

**Road Director:** Greg Parsons

Sends "well done" acknowledgements to all neighbors that cleaned up their culverts, as well as assisted others with theirs, after the major storm we had this year. Three outstanding performers that come to mind are: Mark Rockwell, Bob Blofeld and Jim Burton. THANK YOU!!!

**Chair:** Karen Gifford

Actively recruiting candidates for the September 2013 Board Member Election. Positions to be filled are Chair, Treasurer and Road Director. If you are interested in becoming a member, please contact any current officer and consider attending one of the scheduled meetings.

2013 Board Meeting Schedule & Agenda updated as follows:

**May 11, 2013** at 9 AM, Host Lori Herrera (Annual assessments and budget analysis report.)

**July 13, 2013** at 9 AM, Host Alain Lazard (Organize annual membership meeting, held on 9/8/13.)

**October 19, 2013** at 9 AM, Host Danny Estin (Oath of office and 2014 scheduling.)

Membership contact List & Call Tree information to be updated and forwarded with the next 30 days.

New neighbors Dominique and Brandon Byers were welcomed to the neighborhood.

Letters were sent to association members requesting email updates, to reduce mailing costs and also asked them to refer to the corporate web page

(<http://www.wildwoodwest.net>) for information and events scheduled.

**Motion:** Karen Gifford

Adjourn meeting at 11:35

Second: Greg Parsons

All in Favor with no exceptions. Motion carried.

Prepared by Secretary: Lori Herrera

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Safety is a major concern on our road to protect pets and property. If you don't wasn't speed bumps or other deterrents, control your speed. Only licensed drivers may drive on the road.

**SAVE THE DATE:** September 8, 2013 Annual Association General Meeting